



REFERENCE: N. 1/18/JRDPPRO/2018

CIG - 7631219921

CONTRACTING AUTHORITY: Italian Embassy in Cairo
EU Joint Rural Development Programme (hereinafter referred to as the "Programme")
Budget line: ENPI/2013/024-474

EXPRESSION OF INTEREST FOR
Consultancy services for the preparation of GIS maps and atlas for Fayoum, Minya and Matrouh to support programme monitoring and evaluation

ARTICLE 1 – DESCRIPTION OF THE PROGRAMME

1.1. The Joint Rural Development Programme (EU-JRDP) is an "area based" initiative implemented by the Italian Development Cooperation in Matrouh, Minya and Fayoum Governorates. The said action is financed by the EU (€ 21.89 M) and co-financed in parallel by the Italian Ministry of Foreign Affairs through the "Sustainable Agricultural Mechanization System Improvement in Minya and Fayoum Governorates" (SAMSI) (€ 10.00 M) and the "Social Economic Development of North West Coast of Egypt (SEDNWCE) in Matrouh (€ 01.00 M).

1.2. The EU-JRDP overall objective is to improve the quality of life of the people living in the rural areas with special focus on the sustainable management of territorial resources.

1.3. Main EU-JRDP expected results are:

Matrouh:

- Water harvesting schemes rehabilitated and/or constructed. This include cisterns for agricultural, livestock and human consumption and the rehabilitation of old wadis as well as the construction of new wadis.
- Livestock farming systems improved; local breed of sheep enhanced.
- Geographical Indication products marketed.

Minya and Fayoum:

- Irrigation Schemes rehabilitated.
- Agricultural production enhanced, and income of targeted communities improved through the introduction and dissemination of Good Agricultural Practices.
- Final stakeholders trained in both agriculture and non-agriculture sectors (e.g. eco-tourism and handicraft) and demonstration plots established.
- Agricultural associations and cooperatives promoted with special focus on women, to provide efficient services to farmers and artisans.

ARTICLE 2 – PURPOSES

2.1. The Italian Embassy in Cairo, with the financial assistance of the European Union, intends to set up a list of Consultancy firms for developing and operating a Geographic Information System (GIS) for Monitoring and Evaluation (M&E) purposes. The GIS for M&E is mainly planned to display the main programme outcomes on maps and atlas as an effective communication and visibility tool of the programme.

2.2. The above does not imply any rights to assign the subject services.

ARTICLE 3 – SERVICES

3.1 In connection with Egyptian Authorities and in compliance with PMU instructions, the Consultancy firm for developing and operating the GIS for M&E purposes shall be responsible for:

- Preparing at least 10 GIS maps supporting M&E;
- Preparing one Atlas per each Governorate;
- Training (in the three Governorates) relevant personnel in GIS and DBMS (total about 25 persons);
- Preparing and multiplying instructions manuals/handbooks (in English and translated into Arabic) for updating data and preparing GIS for M&E reports.

ARTICLE 4 – ELIGIBILITY

4.1. Consultancy firms shall express their interest as legal person be established either in a Member State of the European Union or in a country covered by the European Neighbourhood Instrument (ENI).

4.2. Eligible Consultancy firms shall not be in any of the exclusion situations listed in Annex A.

ARTICLE 5 – QUALIFICATION REQUIREMENTS

5.1. Eligible Consultancy firms shall:

- a) have an average annual turnover in the last three years of at least EUR 50,000.00;
- b) have employed at least 4 staff members in the last two years;
- c) have carried out over the past 3 years at least three contracts by international donors;
- d) have carried out over the past 3 years at least three contracts in realm of GIS for M&E;
- e) Be able to assign staff with specific professional experience with excellent English-speaking skills.

5.2. The Contracting Authority reserves the right to invite only eligible consultants, which are considered to be meeting the qualification requirements for the services requested.

ARTICLE 6 – MODALITIES FOR PRESENTATION

6.1. Eligible Consultancy firms shall express their interest by submitting the following documents (**at this stage, no additional documents are requested**):

- a) Legal binding statement (ANNEX A) - Initialized on each page and signed
- b) Expression of interest (ANNEX B) - Initialized on each page and signed
- c) Scanned copy of an identification document

6.2. All documents (PDF format) may be submitted in a sealed envelope:

- a) by registered mail or private courier service;

or

- b) by hand-delivery:

at the following address:

Embassy of Italy in Cairo
EU-Joint Rural Development Programme – Programme Management Unit
1081, Corniche El Nil St., Garden City, 26th Floor
Cairo - Egypt

6.3. All documents (PDF format) may also be submitted by e-mail at tender&call@eu-jrdp.org

6.4. The deadline for the submission is 22/10/2018 as evidenced by the date of dispatch, the postmark or the date of the deposit slip. In the case of hand-delivery or submittal by e-mail, the deadline for submission is at 11.00 am and an acknowledgment of receipt will then be provided.

6.5. The outer envelope must bear the following reference: Consultancy services for the preparation of GIS maps and atlas for Fayoum, Minya and Matrouh to support programme monitoring and evaluation.

6.6. In case of documents sent by e-mail address, the subject of the e-mail shall be: Consultancy services for the preparation of GIS maps and atlas for Fayoum, Minya and Matrouh to support programme monitoring and evaluation.

ARTICLE 7 – RULES FOR THE REGISTRATION IN THE LIST

7.1. The Contracting Authority will first evaluate the following:

- a) Compliance with the submission deadline. If the deadline has not been met, the expression of interest will automatically be rejected.
- b) Eligibility as per Article 4.
- c) Qualification requirements as per Article 5.

7.2. Eligible Consultancy firms, meeting the relevant qualification requirements, will then be inserted in the list in an alphabetic order. The list does not represent any classification and the related insertion does not imply any rights for the eligible consultants to be invited in the relevant bidding procedure and/or assign the subject-services.

ARTICLE 8 – SELECTION PROCEDURE

8.1. Eligible Consultancy firms, meeting the relevant qualification requirements, will be invited to submit their best offer as per the Italian Law of Public Procurement.

ARTICLE 9 – PERSONAL DATA

9.1. In compliance with the Italian Legislative Decree no. 196/2003, the Contracting Authority will process the personal data provided exclusively for the purposes of this expression of interest.

ARTICLE 10 – RESPONSIBLE OF THE PROCEDURE

10.1. The Responsible of the Procedure is **Paolo Restuccia**.

10.2. For any further information, please contact the PMU administration at the following contact:

Email: tender&call@eu-jrdp.org.